**Stakeholder Advisory Council   
Minutes  
September 29th, 2020**

Recorded Meeting: <https://youtu.be/TmQnDvHn08M>

**Attendance**

Carole White

Sara Masoud

James Butler

Ginny Funk

Bill Zinsmeyer

Janet Zinsmeyer

Neela Patel

Mayra Mendoza

Kylie Meyer

Debbie James

Ashlie Glassner

1. **Symposium**
   1. Debrief

The SAC discussed the symposium held on September 22, 2020. 221 people registered for the event and the highest number of attendees on the call at one time was 125 people.

SAC members agreed that with breaks the 3 hour time frame was comfortable and manageable.

Mayra recommended to provide an agenda to attendees next time or at least announce the schedule between each speaker to let people know what is coming up.

* 1. January Symposium

The next symposium will also be held virtually. Neela and Bill both expressed a desire to do the symposium in-person. Carole and Sara will discuss this with University officials to determine whether small, socially distanced viewing parties can be held on campus.

Neela also recommended involving WellMed Senior Centers for viewing parties.

Neela suggested using Breakout Rooms for the next symposium. This would require that it be held in a ‘meeting’ format instead of webinar and would require registration to be taken through Zoom instead of Eventbrite so Breakout rooms can be pre-assigned to registrants.

The next symposium may feature a Spanish-language session or will consider a Bilingual format for all presentations.

1. **Update on Prioritization of Research Topics (Survey)**
   1. Survey is now available in Spanish

105 completed surveys recorded – some scheduled for interview sessions and some waiting to be mailed back.

The group is encouraged to share the survey link with Spanish-speaking individuals. The survey language can be selected on the first page when clicking the link.

1. **COVID-19 Enhancement**
   1. Questionnaire revisions
   2. Timeline for response collection

The goal of the COVID-19 Enhancement Award is to determine how dementia care has been impacted by the pandemic. After revisiting the intention and purpose of this project, the SAC discussed re-evaluating the approach to this project.

To include multi-stakeholder perspectives, the SAC will develop a questionnaire, potentially to be delivered in interview format. The questionnaire will likely only be administered one time (Carole will check with Program Officer).

Bill recommended capturing perspectives related to diagnosis acceptance and conflict reduction during COVID-19.

Questions on the survey will ask people about their perspectives on dementia care related to COVID-19 and how they feel it has been impacted.

Carole will send an updated draft of the survey to incorporate their feedback.

1. **Other announcements** 
   1. **James’ Book**: *Why is Everyone Whispering Around Me?* <https://www.westbowpress.com/en/bookstore/bookdetails/797657-why-is-everyone-whispering-around-me>

James discussed his reasoning for writing the book, largely inspired by his participation with the SAC. He read excerpts from the book and shared his perspective that persons living with dementia have a continued need to express what is felt in their hearts.

* 1. Updates from the group – We ran tight on time so no updates were shared in this meeting.

1. **Next meeting**: October 27, 2020, 12-1pm
   1. Will discuss prioritization results