**Stakeholder Advisory Council   
Minutes  
October 27th, 2020**

*Attendance:*

*Carole White*

*Sara Masoud*

*Ginny Funk*

*Janet Zinsmeyer*

*Bill Zinsmeyer*

*Kylie Meyer*

*Debbie James*

*James Butler*

*Sheran Rivette*

*Mayra Mendoza*

*Ashlie Glassner*

**LINK TO RECORDING:** <https://www.youtube.com/watch?v=tPA1J_Y7a9I&ab_channel=CaringfortheCaregiver>

1. **COVID-19 Enhancement** 
   1. **Survey:** Reviewed the survey items as a group and got feedback from the SAC on the wording and structure. Asked for recommendations of anything to add?   
        
      The SAC agreed it is comprehensive and covers all the topics for the professionals and the caregivers
   2. **Process**: Discussed the process of how the surveys will be collected and how the SAC can share with their networks.
2. **ADI Conference:** [**https://adi2020.org/**](https://adi2020.org/)
   1. Funding to support interested SAC members to attend

SAC members can attend the ADI conference if they are interested. Carole and Sara will process registrations for anyone from the SAC who is interested.

The SAC reviewed the ADI website, the agenda (preliminary), and what the theme of the conference will be: Hope in the time of dementia

SAC members emailed Sara and Carole if they wanted to register.

1. **Upcoming Symposium: March 2021**
   1. COVID-19 Enhancement Panel
   2. Updates after speaking with PCORI program officer

The SAC will be involved in the planning of the upcoming symposium. We didn’t discuss this much at the meeting but brought it to attention to make sure we start thinking about it and planning for the speakers and topics.

1. **Preliminary results of priorities survey**

Kylie reviewed the preliminary results of the priorities surveys. What is most important and what is least important? The preliminary results were shared with the SAC in a follow up email with a DRAFT watermark.

Members of the SAC were surprised by some of the findings. It was challenging to prioritize some items over others because everything seems important.

1. **Other updates**
   1. Sara and Ashlie will reach out for feedback of the thematic analysis results of the SAC interviews

Sara and Ashlie shared an updated about the SAC Engagement interviews. They will be connecting with members of the SAC for their insight on thematic analysis findings and will present the findings at a future SAC meeting to make sure the themes reflect their perspectives and experiences in an accurate and respectful way.

1. **Next meeting**: November 24, 2020, 12-1pm